

**LIST OF ALL ACTS, RESOLUTIONS, AND PROCEEDINGS  
OF THE BOARD OF TRUSTEES AND MANAGEMENT  
FROM 30 MARCH 2017 TO 19 MAY 2021**

<b>DATE OF BOARD MEETING</b>	<b>MATTERS</b>
30 March 2017	<ul style="list-style-type: none"> <li>• Election of Officers</li> <li>• Designation of Authorized Signatories to Heritage Park Investment Certificates</li> <li>• Designation of the Corporation’s Authorized Signatories to Checks for its Bank Accounts</li> <li>• Designation of the Corporation’s Authorized Signatories to Contracts/Agreements</li> </ul>
4 May 2017	<ul style="list-style-type: none"> <li>• (i) approval of Lagoon Island Development Project; (ii) implementation of the Lagoon Island Development Project in phases; (iii) the development of the Lagoon Island Development Project will be in accordance with the Construction and Development Agreement dated 24 May 2003; (iv) designation of the Corporation’s authorized signatories to effect the foregoing Lagoon Island Development Project; (v) creation of Project Committee for the Lagoon Island Development Project; (vi) filing of all pertinent regulatory and legal requirements with the government agencies such as the Securities and Exchange Commission (“SEC”), Housing and Land Use Regulatory Board (“HLURB”), and local government units; (vii) engagement of third party contractors to implement the Lagoon Island Development Project; (viii) engagement of financial and legal professionals to secure and obtain all licenses, permits, and approvals to implement the Lagoon Island Development Project; and (ix) issuance of additional Heritage Park Investment Certificates or Certificates of Ownership and its registration with the SEC, if applicable.</li> <li>• (i) conversion of Church Terraces to estate lots and its development (“Church Terraces Project”); (ii) the Church Terraces Project will be in accordance with the Construction and Development Agreement dated 24 May 2003; (iii) designation of the Corporation’s authorized signatories to effect the Church Terraces Project; (iv) creation of Project Committee for the Church Terraces Project; (v) filing of all pertinent regulatory and legal requirements with the government agencies such as the SEC, HLURB, and local government units to implement the Church Terraces Project; (vi) engagement of third party contractors to implement the Church Terraces Project; (vii) engagement of financial and legal professionals to secure and obtain all licenses, permits, and approvals to implement the Church Terraces Project; and (viii) issuance of additional Heritage Park Investment Certificates or Certificates of Ownership and its</li> </ul>

DATE OF BOARD MEETING	MATTERS
	<p>registration with the SEC, if applicable.</p> <ul style="list-style-type: none"> <li>• (i) conversion of Charity Lots and Serenity Lots to estate lots and its development (“Charity and Serenity Projects”); (ii) designation of the Corporation’s authorized signatories to effect the Charity and Serenity Projects; (iii) creation of Project Committee for the Charity and Serenity Projects; (iv) filing of all pertinent regulatory and legal requirements with the government agencies such as the SEC, HLURB, and local government units to implement the Charity and Serenity Projects; (v) engagement of third party contractors to implement the Charity and Serenity Projects; (vi) engagement of financial and legal professionals to secure and obtain all licenses, permits, and approvals to implement the Charity and Serenity Projects; and (vii) issuance of additional Heritage Park Investment Certificates or Certificates of Ownership and its registration with the SEC, if applicable.</li> </ul>
25 July 2017	<ul style="list-style-type: none"> <li>• Election of Trustee as replacement of Ms. Annette W. Tirol</li> <li>• Approval of the 2017 Undas Budget</li> <li>• Approval of the Audited Financial Statements of the Corporation for the period ended 31 December 2016 and 2015</li> <li>• Approval of the Audited Financial Statements of Perpetual Care Fund for the period ended 31 December 2016 and 2015</li> <li>• Engagement of F.J. Bernabe Trading and Construction Corporation for rehabilitation of the restroom located at The People’s Park</li> <li>• Engagement of DLK Industrial Construction Services for the second phase of the improvement of drainage system at the Heritage Park</li> <li>• Purchase of trash bins</li> <li>• Approval of the contract of F.J. Bernabe Trading and Construction Corporation as the contractor for the relocation of the warehouse</li> <li>• Engagement of Philippines First Insurance Company, Inc. for the renewal of Heritage Park Property Insurance</li> <li>• Release of funds from the Perpetual Care Fund for additional charges of Perez, Sese, Villa and Co. for the 2015 and the 2016 audit of the Corporation and the Perpetual Care Fund</li> <li>• Payment of Legal Fees of Herrera Teehankee and Cabrera Law Offices</li> <li>• Amendment of Articles of Incorporation and the By-Laws to change the principal office address</li> </ul>
23 August 2017	<ul style="list-style-type: none"> <li>• Formation of a Technical Working Team for the Lagoon Island Development Project and the</li> </ul>

DATE OF BOARD MEETING	MATTERS
	<p>Church Terraces Project</p> <ul style="list-style-type: none"> <li>• Formation of a Project Team for the Lagoon Island Development Project and the Church Terraces Project</li> <li>• Designation of the authorized representative and signatory to the case filed by the National Water Resources Board against the Corporation relating to illegal appropriation of water</li> <li>• Amendments to the Heritage Park Rules and Regulations</li> <li>• Purchase of biometrics for the use of the Corporation’s employees</li> <li>• Program development for Philippine National Bank computer system for the generation and monitoring of the Heritage Park Investment Certificates</li> <li>• Sale of various scrap metals, not working vehicle, and not working electric transformer scraps to Kuyang Trading</li> </ul>
22 September 2017	<ul style="list-style-type: none"> <li>• Separation of the functions of Philippine National Bank-Trust Banking Group as the Corporation’s transfer agent and custodian/depositary</li> <li>• Approval of the request of BCDA to furnish its Internal Audit with the Corporation’s documents relating to the on-going audits of the Perpetual Care Fund and the General Fund</li> <li>• Process of transfer of funds from the Perpetual Care Fund to the Corporation</li> </ul>
20 November 2017	<ul style="list-style-type: none"> <li>• Engagement of Jelaina’s Trading and Construction for the site development of the Church Terraces Project which includes: (i) earthworks (ground preparation); (ii) road and concreting; (iii) electrical; and (iv) plumbing/sanitary</li> <li>• Approval of actions relating to the alternative water source at the Heritage Park: (i) pursue Sewage Treatment Plant (“STP”) as an alternative water source; (ii) conduct a volume test on the water source to determine its sufficiency and the capacity of the STP; (iii) validate the sustainability of the water source; and (iv) request National Water Resources Board to extend the use of one (1) deep well until 30 June 2018</li> <li>• Engagement of Growvite for supplier on labor for grounds maintenance/utility personnel from November 2017 to December 2018</li> <li>• 2018 Equipment Rental</li> <li>• Renewal of engagement of Meg@VPS as the provider for the Heritage Park Security for 2018</li> <li>• Engagement of Power Electrical Trading &amp; Services for the (i) removal of the existing Load Break Switches at the Heritage Park; and (ii) supply and installation of Load Break Switches at the Heritage Park</li> <li>• Confirmation of 20 February 2017 at the commencement date of the lease term of the Contract</li> </ul>

DATE OF BOARD MEETING	MATTERS
	<p>of Lease dated 13 August 2014 between the Corporation and Pilipinas Shell Petroleum Corporation</p> <ul style="list-style-type: none"> <li>• Updating of the Designated Authorized Signatories to Checks for the Corporation’s Bank Account</li> <li>• Designation of the authorized signatories for the disbursements of funds from the Perpetual Care Fund</li> <li>• Designation of the authorized representative/signatory for eFile Transactions and for ePay Transactions in compliance with the Bureau of Internal Revenue Electronic Filing and Payment System</li> <li>• Designation of the authorized signatories to sign, execute, and deliver any and all agreements, contracts, documents, forms, instruments, and/or other similar writing, for and in behalf of the Corporation, to effect the implementation of the Lagoon Island Development Project and the Church Terraces Project</li> </ul>
14 February 2018	<ul style="list-style-type: none"> <li>• Engagement of PerkComm to handle the marketing of the Heritage Park Re-Launch, under such terms and conditions which are beneficial to the interests of the Corporation and designation of the authorized signatory</li> <li>• (i) Engagement of Pacific Spectrum to conduct water volume test; (ii) delegation to choose the contractor that will validate the sustainability of the water source and approval of the costs relating thereto; and (iii) designation of the authorized signatory</li> <li>• Engagement of Power Volts Transformer Supplies and Services, Inc. for the (i) removal of the existing Load Break Switches at the Heritage Park; (ii) supply and installation of Load Break Switches at the Heritage Park, subject to the financial capability of Power Volts; (iii) revocation of the engagement of Twin Power Electrical Trading &amp; Services for the Load Break Switches Project; and (iv) designation of authorized signatory</li> <li>• Approval in principle of the 2018 Budget of the Corporation</li> <li>• Imposition of transfer fees for the secondary sales of the memorial lots at the Heritage Park and delegation to Management the determination of the amount of the transfer fees to be imposed on the secondary sales of the memorial lots</li> <li>• Adoption of modern or minimalist mausoleums designs for the Church Terraces Project and that the actual mausoleums/designs shall be subject to the written approval of the Corporation or its designated representatives</li> <li>• Materials to be used at the mausoleums</li> </ul>

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	<ul style="list-style-type: none"> <li>• Appointment of Perez, Sese, Villa &amp; Co. as external auditor of the Corporation and the Perpetual Care Fund for 2017 and 2018</li> <li>• Appointment of Rodriguez Britanico &amp; Co as the bookkeeper of the Corporation and the Perpetual Care Fund for 2018</li> <li>• Increase of the total lot area allocated for the Church Terraces Project from 5,607.32 square meters to 5,712 square meters and reduction of the number of estate lots from 96 to 94</li> </ul>
19 March 2018	<ul style="list-style-type: none"> <li>• Approval of buildable areas, easement, maximum height of the structures for the Church Terraces estate lots</li> <li>• Revised lay-out for the Church Terraces Project</li> <li>• (i) Increase in the Transfer Fee Pricing for secondary sales of memorial lots and columbariums; (ii) transfer fee relating to secondary sales coursed through Rosehills Memorial Management Philippines, Inc. ("RMMI") and the allocation of the transfer fees among the Corporation, Philippine National Bank ("PNB") and RMMI; and (iii) ii) transfer fee relating to secondary sales coursed through PNB and the allocation of the transfer fees among the Corporation, PNB and RMMI</li> <li>• 25% increase on spot cash transactions for the sale of columbariums at the Chinese Pavilion effective 1 April 2018</li> </ul>
8 May 2018	<ul style="list-style-type: none"> <li>• Approval of the Audited Financial Statements of the Corporation for the period ended 31 December 2017 and authorization to release the same</li> <li>• Approval of the Audited Financial Statements of Perpetual Care Fund for the period ended 31 December 2017 and authorization to release the same</li> <li>• Disposal of Scrap Metals from the relocation of the warehouse to Prince JM Trading</li> <li>• Equipment Rental for the mower</li> </ul>
31 July 2018	<ul style="list-style-type: none"> <li>• Approval of Easement Guidelines for the construction of mausoleums</li> <li>• Renewal of property insurance for the facilities and improvements at the Heritage Park with Philippines First Insurance, Inc.</li> </ul>
10 August 2018	<ul style="list-style-type: none"> <li>• Engagement of Power Volts as the contractor to replace the busbar in the electrical panel to replace the circuit breaker</li> <li>• Purchase of 130 covers to the exposed wires at the lamp posts</li> <li>• Budget for the 2018 All Souls' Day (Undas)</li> <li>• Engagement of Meg@VPS as the security agency for the period from 1 September 2018 to 31 August 2019</li> </ul>

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22 November 2018	<ul style="list-style-type: none"> <li>• Engagement of Fluid Systems and Design, Inc. as the contractor to construct the Sewage Treatment Plant</li> <li>• Engagement of GROW Vite Staffing Services, Inc. for grounds maintenance from 1 November 2018 to 1 November 2019</li> <li>• Engagement of Perez, Sese, Villa &amp; Co. as the external auditor of the Corporation and the Perpetual Care Fund for 2018 and 2019</li> </ul>
21 January 2019	<ul style="list-style-type: none"> <li>• Engagement of Fluid Systems and Design, Inc. as the contractor to construct the Sewage Treatment Plant</li> <li>• Creation of Technical Working Committee for the reconciliation of the inventory of the physical count of the memorial lots/niches vis-à-vis the number of the voting and non-voting Heritage Park Investment Certificates issued by Philippine National Bank-Trust Banking Group as well as reconciliation with the Securities and Exchange Commission's Certificate of Permit to Offer Securities for Sale</li> </ul>
25 March 2019	<ul style="list-style-type: none"> <li>• Engagement of a geodetic engineer from the Bases Conversion Authority accredited suppliers</li> <li>• Purchase of six (6) Gantrade Pre-Fabrication Security Outposts and engagement of F.J. Bernabe Trading and Construction Corporation for the repair of three (3) main gates in the Heritage Park</li> <li>• Disposal of old furniture at the Heritage Park</li> <li>• Billboard site rental at the Heritage Park</li> <li>• Approval of the following matters relating to the Corporation's Legal Indemnity Fund being managed by the Union Bank of the Philippines ("Union Bank"): (i) Management of the Legal Indemnity Fund be changed from "Directional" to "Discretionary", provided that it will be principal protected and subject to the investment guidelines of the Corporation; (ii) Require Union Bank that the Year-on- Year and Year-to-Date Return on Investment be reflected in the quarterly financial reports; (iii) Request Union Bank to conduct annual fund performance to the Corporation's Board of Trustees; and (iv) designation of the authorized signatories</li> </ul>
12 April 2019	<ul style="list-style-type: none"> <li>• Approval of the Audited Financial Statements of the Corporation for the period ended 31 December 2018 ("AFS"); (ii) authorization of the corporate officers of the Corporation to sign and execute the Statement of Management's Responsibility for Financial Statements, and to submit/file the AFS to the appropriate government agencies in accordance with the requirements of applicable laws and regulations; and (iii) authorization to the Corporation's external auditor, Perez, Sese, Villa, &amp; Co., to release the AFS for the period ended 31 December</li> </ul>

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	2018 <ul style="list-style-type: none"> <li>• (i) approval of the Audited Financial Statements of the Heritage Park Project – Perpetual Care Fund Trust for the period ended 31 December 2018 (“AFS HPP-PCF”); (ii) authorization of the representatives of Philippine National Bank-Trust Banking Group to sign and execute the Statement of Management’s Responsibility for Financial Statements, and to submit/file the AFS HPP-PCF to the appropriate government agencies in accordance with the requirements of applicable laws and regulations; and (iii) authorization to the Corporation’s external auditor, Perez, Sese, Villa, &amp; Co., to release the AFS HPP-PCF for the period ended 31 December 2018</li> </ul>
18 June 2019	<ul style="list-style-type: none"> <li>• Engagement of geodetic engineer for Heritage Park Lot Count Project</li> <li>• Equipment Rental for two (2) Orec Rabbit movers</li> <li>• Equipment Rental for one (1) second hand Isuzu Mini Dump Truck</li> <li>• Equipment Repairs of Vehicles</li> <li>• Purchase of Safety Shoes, Rain Boots, and Rain Cots for Twenty Six (26) Grounds Personnel</li> </ul>
9 August 2019	<ul style="list-style-type: none"> <li>• (i) Delisting in the Heritage Park Investment Certificates Database; (ii) removal of structures in six (6) CDA Lawn Lots; (iii) development of Geographic Information System Database for the Heritage Park</li> <li>• Purchase of trash bins</li> <li>• Date of 2019 Annual Certificateholders’ Meeting</li> <li>• Authorized signatories relating to the Legal Indemnity Fund being managed by Union Bank of the Philippines-Trust and Investment Services Group</li> </ul>
18 September 2019	<ul style="list-style-type: none"> <li>• 2019 Undas Budget</li> <li>• Award the civil and electrical works to Rockwide Construction and expenses for owner supplied electrical supplies relating to the Sewage Treatment Plant</li> <li>• Budget for the 2019 Annual Certificateholders’ Meeting</li> <li>• Creation of a Technical Working Group to finalize the provisions of the Lease Agreement between the Corporation and RMMI covering the expansion of the mortuary</li> <li>• Creation of the Technical Working Group relating to the process for monitoring, booking, and tax payments on sales of memorial products at the Heritage Park covered by the Heritage Park Investment Certificates</li> <li>• Renewal of the security agency contract with Meg@VPS for the period from 1 September 2019 to 31 August 2021, subject to annual performance of the security agency</li> </ul>
11 November 2019	<ul style="list-style-type: none"> <li>• Reclassification of four (4) personnel from unskilled to skilled</li> </ul>

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	<ul style="list-style-type: none"> <li>• Engagement of GROW Vite Staffing Services, Inc. for labor for grounds maintenance from 1 November 2019 to 1 November 2020</li> <li>• Engagement of Perez, Sese, Villa &amp; Co. as the external auditor of the financial statements of the Corporation and the Perpetual Care Fund for the year ending 31 December 2019</li> <li>• Engagement of Herrera Teehankee &amp; Cabrera Law Offices to render legal services relating to the 2019 Annual Certificateholders' Meeting of the Corporation</li> </ul>
24 February 2020	<ul style="list-style-type: none"> <li>• 2020 Operating Budget</li> <li>• Retention of the current sharing scheme of internment fees</li> <li>• Ratification of acquisition of the purchase of equipment</li> <li>• Depreciation of equipment</li> <li>• Designation of Rodriguez Britanico &amp; Co., CPAs ("RBC") to process the Authority to Print for the Corporation's Sales Invoice</li> <li>• Assignment of dedicated manpower of RBC to process all sales bookings, monitoring, regulatory reporting, and coordination with the Corporation's stakeholders</li> <li>• Implementation of the increase in the transfer fees on all secondary sales of memorial lots</li> <li>• Designation of RMMI to issue and sign Official Receipt in behalf of Heritage Project Park Perpetual Care Fund Trust for the sales proceeds from Pavilion Niches and the transfer fees</li> <li>• 2020 Annual Certificateholders' Meeting</li> <li>• Engagement of Diotech Success Group Incorporated for the replacement of ten (10) public restroom doors with steel doors</li> <li>• Engagement of Eco Serra Trading for the replacement of eighty-eight (88) street signs</li> <li>• Ratifies the purchase of Step Down Transformer from 440 volts to 230 volts to test the Sewage Treatment Plant</li> <li>• Engagement of (i) third-party contractor for trash collection at the Heritage Park for two (2) to three (3) times per month; (ii) CPRL Trucking Services as primary third-party contractor; and (iii) JMDS as alternative third-party contractor</li> <li>• Relocation of the seven (7) memorial lots owned by Bases Conversion and Development Authority from Church Terraces Area to Benediction Area</li> <li>• Designation of alternative signatory</li> </ul>
15 May 2020	<ul style="list-style-type: none"> <li>• Deferral of the (i) proposed increase in the retainer fee of Rodriguez, Britanico &amp; Co. CPAs and (ii) rental break by RMMI</li> <li>• Approval to change the management of the Corporation's Legal Indemnity Fund from</li> </ul>



DATE OF BOARD MEETING	MATTERS
	<p>“Discretionary” to “Directional”</p> <ul style="list-style-type: none"> <li>• Designation of the authorized representative/ signatory for eFile Transactions and for ePay Transactions in compliance with the Bureau of Internal Revenue Electronic Filing and Payment System</li> </ul>
11 June 2020	<ul style="list-style-type: none"> <li>• Approval of the 2019 Audited Financial Statements of the Corporation and the Heritage Park Project - Perpetual Care Fund Trust</li> <li>• Audit of the General Fund</li> </ul>
25 September 2020	<ul style="list-style-type: none"> <li>• Enter into a Memorandum of Understanding with Safeguard DNA Diagnostics, Inc.</li> <li>• Engagement of R.S. Bernaldo &amp; Associates to audit the General Fund from 1995 to July 2020</li> <li>• Approval of the increase in the accounting and bookkeeping professional fees of Canete, Rodriguez and Associates CPA for its accounting and bookkeeping services for the Perpetual Care Fund</li> <li>• Account Opening with Land Bank of the Philippines</li> </ul>
3 December 2020	<ul style="list-style-type: none"> <li>• Termination of Philippine National Bank (“PNB”) as depository bank of Heritage Accounts as well as engagement of PNB-Trust Banking Group as (i) trustee of Perpetual Care Fund; (ii) fund manager; (iii) custodian of the documents pertaining to the Heritage Park Project; and (iv) transfer agent of the Corporation effective 31 January 2020</li> <li>• Approval of the engagement of Land Bank of the Philippines as depository bank of Heritage Accounts as well as Land Bank of the Philippines - Trust Banking Group as (i) trustee of Perpetual Care Fund; (ii) fund manager; (iii) custodian of the documents pertaining to the Heritage Park Project; and (iv) transfer agent of the Corporation.</li> <li>• Approval of the appraisal of the Corporation’s assets and the appraisal of the Perpetual Care Fund’s assets</li> <li>• Approval of the price increase of Pavilion Niches effective 15 January 2021, subject to the proposal of the Management.</li> <li>• Increase in Manpower</li> <li>• Payment of Retirement Pay and Separation Pay</li> <li>• Designation of the authorized signatory for the Corporation’s contracts with GROW Vite Staffing Services, Inc. and Meg@VPS Security Agency, Inc., respectively</li> <li>• 2021 Budget</li> <li>• Approval of the engagement of Perez, Sese, Villa &amp; Co. as the external auditor of the Corporation and the Heritage Park Perpetual Care Fund Trust.</li> </ul>

DATE OF BOARD MEETING	MATTERS
	<ul style="list-style-type: none"> <li>• Approval of Repairs</li> <li>• Securities and Exchange Commission Memorandum Circular No. 28 Series of 2020 [Requirement for Corporations, Partnerships, Associations, and Individuals to Create and/or Designate E-Mail Account Address and Cellphone Number for Transactions with the Securities and Exchange Commission]</li> <li>• Approval of the conduct of geodetic survey at the Heritage Park to determine its metes and bounds and the engagement of geodetic surveyor</li> </ul>
22 January 2021	<ul style="list-style-type: none"> <li>• Designation of the members of the Turn-Over Committee for the coordination of the turn-over process from PNB to LBP</li> <li>• Designation of the authorized representative to sign, execute and deliver the Corporation's Reply to Philippine National Bank-Trust Banking Group's ("PNB-TBG") Letter dated 19 January 2021 relating to the disposition of certain assets being held by PNB-TBG</li> <li>• Designation of the authorized representative to coordinate and discuss with Land Bank of the Philippines-Trust Banking Group the finalization of the (i) Perpetual Care Fund Trust Agreement; (ii) Safekeeping Agreement; (iii) Registry Agreement; and (iv) Investment Management Account Agreements:</li> <li>• Amendments to the Design Guidelines at the Heritage Park</li> <li>• Purchase of grounds equipment</li> </ul>
18 February 2021	<ul style="list-style-type: none"> <li>• Opening and maintaining of an Investment Management Account with Land Bank of the Philippines-Trust Banking Group</li> <li>• 2021 Annual Certificateholders' Meeting</li> </ul>
31 March 2021	<ul style="list-style-type: none"> <li>• Discussion on the Final Strategy on the Resolution of the Issues on Impact Fee and Real Property Tax</li> <li>• Approval of Fees to Land Bank of the Philippines and Herrera Teehankee &amp; Cabrera Law Offices</li> </ul>
29 April 2021	<ul style="list-style-type: none"> <li>• Heritage Park as Vaccine Site of International Container Terminals Services, Inc.</li> <li>• Creation of the Nomination Committee and designation of its members</li> <li>• Authorization (i) for the conduct of the 2021 Annual Certificateholders' Meeting through remote communication; (ii) for the certificateholders to vote on matters stated in the agenda through remote communication; and (iii) to Management and President to perform all such acts as may be necessary to convene the 2021 Annual Certificateholders' Meeting</li> <li>• Approval of the Proposed Amendments to the Articles of Incorporation and the By-Laws</li> </ul>

DATE OF BOARD MEETING	MATTERS
	<ul style="list-style-type: none"> <li>• Revocation of the Board resolution relating to the engagement of Land Bank of the Philippines-Trust Banking Group as (i) custodian of the documents pertaining to the Heritage Park Project; and (ii) transfer agent of the Corporation</li> <li>• Opening of bank accounts with Land Bank of the Philippines for various Heritage Park Project funds</li> <li>• Authorization to RMMI, in the interim, to release HPICs from PNB until the engagement of the Corporation's transfer agent</li> <li>• Securities and Exchange Commission Memorandum Circular No. 03 Series of 2021 [Designation of authorized representative/s in connection with the submission of reportorial requirements with the Securities and Exchange Commission through the Online Submission Tool]</li> </ul>