

HERITAGE PARK MANAGEMENT CORPORATION

NOTICE OF ANNUAL CERTIFICATEHOLDERS' MEETING

TO ALL CERTIFICATEHOLDERS:

Please be informed that the Annual Certificateholders' Meeting of HERITAGE PARK MANAGEMENT CORPORATION ("HPMC") shall be held on 15 December 2023, Friday, at 10:00 a.m. and conducted through remote communication via secure online meeting platform (Zoom) for the following purposes:

A G E N D A

1. Call to Order
2. Certification of Notice and Quorum
3. Approval of the Minutes of the Annual Certificateholders' Meeting held on 30 June 2021
4. Report of the President
5. Approval of the Audited Financial Statements of the Corporation and the Perpetual Care Fund as of 31 December 2021 and 31 December 2022
6. Ratification of all legal acts, resolutions, and proceedings of the Board of Trustees and of Management, done in the ordinary course of business from 30 June 2021 to 15 December 2023
7. Appointment of External Auditor
8. Other Matters
9. Adjournment

The Board of Trustees of HPMC has fixed the RECORD DATE for certificateholders entitled to vote at this annual meeting to be held on 15 November 2023.

The 2023 Annual Certificateholders' Meeting of HPMC will be conducted virtually. Certificateholders of Record may attend/participate via proxy, remote communication or vote in absentia. For the detailed registration and voting procedures, please visit www.heritagememorialpark.com.ph and refer to the "Guidelines for Participation via Remote Communication and Voting in Absentia and through Proxy".

Certificateholders who wish to participate in the meeting through remote communication and to vote in absentia should notify the Office of the Corporate Secretary through a Letter of Intent to be sent via e-mail to HeritageParkACM@rmmi.com.ph on or before 13 December 2023. The Letter of Intent can be downloaded at www.heritagememorialpark.com.ph. Validated certificateholders will be provided access to the live streaming of the meeting.

HPMC is not soliciting for proxies. Certificateholders who are unable to join the meeting but wish to vote on items in the agenda by proxy must submit their duly accomplished proxy forms via email to HeritageParkACM@rmmi.com.ph, not later than 13 December 2023.

Certificateholders may send their queries and comments to the items in the Agenda to the Office of the Corporate Secretary via email to HeritageParkACM@rmmi.com.ph on or before 11 December 2023.

The Notice, Agenda, Proxy, Minutes of the Annual Certificateholders' Meeting held on 30 June 2021, Audited Financial Statements of the Corporation and the Perpetual Care Fund as of 31 December 2021 and 31 December 2022 and other information related to the Annual Certificateholders' Meeting can be accessed at www.heritagememorialpark.com.ph.

Very truly yours,

ARSENIO C. CABRERA, JR.
Corporate Secretary